

No. 4228

**UNITED STATES OF AMERICA
and
LIBERIA**

**Parcel Post Agreement (with Regulations of execution).
Signed at Monrovia, on 16 March 1957, and at Washing-
ton, on 9 May 1957**

Official text: English.

Registered by the United States of America on 19 March 1958.

**ÉTATS-UNIS D'AMÉRIQUE
et
LIBÉRIA**

**Arrangement (avec Règlement d'exécution) relatif à
l'échange de colis postaux. Signé à Monrovia, le
16 mars 1957, et à Washington, le 9 mai 1957**

Texte officiel anglais.

Enregistré par les États-Unis d'Amérique le 19 mars 1958.

No. 4228. PARCEL POST AGREEMENT¹ BETWEEN THE POSTAL ADMINISTRATIONS OF THE REPUBLIC OF LIBERIA AND THE UNITED STATES OF AMERICA. SIGNED AT MONROVIA, ON 16 MARCH 1957, AND AT WASHINGTON, ON 9 MAY 1957

The undersigned, for and on behalf of the Postal Administrations of the United States of America and the Republic of Liberia, provided with full powers by their respective governments, have, by mutual consent, agreed to the following Articles :

Article I

OBJECT OF THE AGREEMENT

The Postal Administrations of the Republic of Liberia and the United States of America (including Alaska, Puerto Rico, the Virgin Islands, Guam, Samoa, and Hawaii) agree to effect a regular direct exchange of parcels between the Republic of Liberia and the United States of America.

Article II

LIMITS OF WEIGHT AND SIZE

1. No parcel may exceed 22 pounds in weight, nor the following dimensions : Greatest length 3 feet 6 inches and 6 feet in length and girth combined.
2. As regards the exact calculation of the weight and dimensions of a parcel, the view of the dispatching office shall be accepted except in case of obvious error.

Article III

TRANSIT PARCELS

1. Each Postal Administration guarantees the right of transit through its service, to or from any country with which it has parcel-post communication, of parcels originating in or addressed for delivery in the service of the other contracting Administration.

¹ Came into force on 1 August 1957, the date fixed by mutual consent between the Administrations of the two countries, in accordance with article XXX.

2. Each Postal Administration shall inform the other to which countries parcels may be sent through it as intermediary, and the amount of the charges due to it therefor, as well as other conditions.

3. To be accepted for onward transmission, parcels sent by one of the contracting Administrations through the service of the other Administration must comply with the conditions prescribed from time to time by the intermediate Administration.

Article IV

PAYMENT OF POSTAGE AND FEES

1. The Administration of origin is entitled to collect from the sender of each parcel the postage and the fees for requests for information as to the disposal of a parcel made after it has been posted, and also in the case of insured parcels, the insurance fees and the fees for return receipts that may from time to time be prescribed by its regulations. The fees so collected shall be retained as such by the country of origin.

2. Except in the case of returned or redirected parcels, payment of the postage and such of the fees mentioned in the preceding Section as are applicable, is compulsory.

3. No fee or postage charge other than those provided for by the present Agreement or its Regulations¹ may be collected.

Article V

CERTIFICATE OF MAILING

On request, the sender of an ordinary parcel may obtain a certificate at the time of mailing the parcel. Each country has the right to collect therefor the fee provided for in its internal service.

Article VI

PREPARATION OF PARCELS

Every parcel shall be packed in a manner adequate for the length of the journey and the protection of the contents as set forth in the Regulations of Execution.

¹ See p. 86 of this volume.

Article VII

PROHIBITIONS

1. The following articles are prohibited transmission by parcel post :
- (a) A letter or a communication having the nature of a letter. Nevertheless, it is permitted to enclose in a parcel an open invoice confined to the particulars which constitute an invoice, and also a simple copy of the address of the parcel, with mention of the address of the sender.
 - (b) An enclosure which bears an address different from that placed on the cover of the parcel.
 - (c) Any live animal, except leeches.
 - (d) Opium, morphine, cocaine, and other narcotics.
 - (e) Any article the admission of which is forbidden by the Customs or other laws or regulations in force in either country.
 - (f) Any explosive or inflammable article, and in general any article the conveyance of which is dangerous, including articles which from their nature or packing may be a source of danger to postal employees, or may soil or damage other parcels.
 - (g) Articles of an immoral or obscene nature.
 - (h) It is, moreover, forbidden to send coin, bank notes, currency notes, or any kind of securities payable to bearer; platinum, gold, or silver (whether manufactured or unmanufactured); precious stones, jewelry, or other precious articles in uninsured parcels.

2. If a parcel contravening any of these prohibitions is handed over by one Administration to the other, the latter shall proceed in accordance with its laws and inland regulations. Explosive or inflammable articles, as well as documents, pictures, and other articles injurious to public morals may be destroyed on the spot by the Administration which has found them in the mails.

The fact that a parcel contains a letter, or a communication having the nature of a letter, may not in any case entail return of the parcel to the sender. The letter, however, is marked for collection of postage calculated at double the rate applicable to the letter service from the country of origin to the country of destination.

The two Administrations advise each other, by means of the list of Prohibited Articles published by the International Bureau of the Universal Postal Union, of all prohibited articles. However, they do not on that account assume any responsibility towards the Customs or police authorities, or the sender.

3. If parcels wrongly admitted to the post are neither returned to origin nor delivered to the addressee, the Administration of origin must be informed in a precise manner of the treatment accorded to the parcels.

Article VIII

INSURANCE

1. Parcels may be insured up to the amount of 250 gold francs or its equivalent in currency of the country of origin. However, the Chiefs of the Postal Administrations of the two countries may, by mutual consent, increase or decrease this maximum amount of insurance.

2. A parcel cannot give rise to the right to an indemnity higher than the actual value of its contents, but it is permissible to insure it for only part of that value.

3. The Administration of origin is entitled to collect from the sender of an insured parcel an insurance fee fixed according to its internal regulations.

4. A receipt must be given free of charge at the time of posting, to the sender of an insured parcel.

Article IX

RESPONSIBILITY FOR LOSS, DAMAGE OR ABSTRACTION

1. The Postal Administrations of the two countries concerned will not be responsible for the loss, abstraction, or damage of an ordinary parcel.

2. Except in the cases mentioned in the Article following, the contracting Administrations are responsible for the loss of insured parcels mailed in one of the two countries for delivery in the other and for the loss, abstraction of, or damage to their contents or a part thereof.

The sender or other rightful claimant, is entitled to compensation corresponding to the actual amount of the loss, abstraction, or damage. The amount of indemnity is calculated on the basis of the actual value (current price or, in the absence of current price, the ordinary estimated value) at the place where and the time when the parcel was accepted for mailing; provided in any case that the indemnity may not be greater than the amount for which the parcel was insured and on which the insurance fee has been collected, or the maximum amount of 250 gold francs.

3. No indemnity is paid for indirect damages or loss of profits resulting from the loss, rifling, damage, non-delivery, misdelivery, or delay of an insured parcel dispatched in accordance with the conditions of the present Agreement.

4. In the case where indemnity is payable for the loss of a parcel or for the destruction or abstraction of the whole of the contents thereof, the sender is entitled to return of the postal charges, if claimed. However, the insurance fees are not returned in any case.

5. In the absence of special agreement to the contrary between the Administrations involved, which agreement may be made by correspondence, no indemnity will be paid by either Administration for the loss, rifling, or damage of transit insured parcels; that is, parcels originating in a country not participating in this Agreement and destined for one of the two participating countries or parcels originating in one of the two participating countries and destined for a country not participating in this Agreement.

6. When an insured parcel originating in one country and destined to be delivered in the other country is reforwarded from there to a third country or is returned to a third country at the request of the sender or of the addressee, the party entitled to the indemnity in case of loss, rifling, or damage occurring subsequent to the reforwarding or return of the parcel by the original country of destination, can lay claim, in such a case, only to the indemnity which the Administration of the country where the loss, rifling, or damage occurred consents to pay, or which that Administration is obliged to pay in accordance with the Agreement made between the Administrations directly interested in the reforwarding or return. Either of the two Administrations signing the present Agreement which wrongly forwards an insured parcel to a third country is responsible to the sender to the same extent as the country of origin; that is, within the limits of the present Agreement.

7. The sender is responsible for defects in the packing and insufficiency in the closing and sealing of insured parcels. Moreover, the two Administrations are released from all responsibility in case of loss, rifling, or damage caused by defects not noticed at the time of mailing.

Article X

EXCEPTIONS TO THE PRINCIPLE OF RESPONSIBILITY

The Administrations are relieved from all responsibility :

- (a) In case of parcels of which the addressee has accepted delivery without reservation.
- (b) In case of loss or damage through *force majeure*, although either Administration may at its option and without recourse to the other Administration pay indemnity for loss or damage due to *force majeure* even in cases where the Administration of the country in the service of which the loss or damage occurred recognizes that the damage was due to *force majeure*. The Administration responsible for the loss, abstraction, or damage must decide in accordance with the internal legislation of the country whether this loss, abstraction, or damage was due to circumstances constituting a case of *force majeure*.

- (c) When, their responsibility not having been proved otherwise, they are unable to account for parcels in consequence of the destruction of official documents through *force majeure*.
- (d) When the damage has been caused by the fault or negligence of the sender, or the addressee, or the representative of either; or when it is due to the nature of the article.
- (e) For parcels which contain prohibited articles.
- (f) In case the sender of an insured parcel, with intent to defraud, shall declare the contents to be above their real value; this rule, however, shall not prejudice any legal proceedings necessitated by the legislation of the country of origin.
- (g) For parcels seized by the Customs because of false declaration of contents.
- (h) When no inquiry or application for indemnity has been made by claimant or his representative within a year commencing with the day following the posting of the insured parcel.
- (i) For parcels which contain matter of no intrinsic value or perishable matter, or which did not conform to the stipulations of this Agreement, or which were not posted in the manner prescribed; but the country responsible for the loss, rifling, or damage may pay indemnity in respect of such parcels without recourse to the other Administrations.

Article XI

TERMINATION OF RESPONSIBILITY

Administrations cease to be responsible for parcels of which they have effected delivery in accordance with their internal regulations for parcels of the same nature.

Responsibility is, however, maintained when the addressee or, in case of return, the sender makes reservations in taking delivery of a parcel the contents of which have been abstracted or damaged.

Article XII

OBLIGATION TO PAY COMPENSATION

The obligation to pay compensation, as well as the postage charges due to be refunded, rests with the Administration to which the office of origin of the parcel is subordinate. However, in cases where the compensation is paid to the addressee in accordance with Article IX, Section 2, second paragraph, the obligation shall rest with the Administration of destination.

The paying Administration retains the right to make a claim against the responsible Administration.

Article XIII

PERIOD FOR PAYMENT OF COMPENSATION

1. The payment of compensation for an insured parcel shall be made to the rightful claimant as soon as possible and at the latest within a period of one year counting from the day following that on which the application is made.

However, the Administration responsible for making payment may exceptionally defer payment of indemnity for a longer period than that stipulated if, at that expiration of that period, it has not been able to determine the disposition made of the article in question or the responsibility incurred.

2. Except in cases where payment is exceptionally deferred as provided in the second paragraph of the foregoing Section, the Postal Administration which undertakes the payment of compensation is authorized to pay indemnity on behalf of the office which, after being duly informed of the application for indemnity, has let nine months pass without settling the matter.

Article XIV

FIXING OF RESPONSIBILITY

1. Until the contrary is proved, responsibility for an insured parcel rests with the Administration which, having received the parcel without making any reservations and being put in possession of all the regulation means of investigation, cannot establish the disposal of the parcel.

2. When the loss, rifling, or damage of an insured parcel is detected upon opening the receptacle at the receiving exchange office and has been regularly pointed out to the dispatching exchange office, the responsibility falls on the Administration to which the latter office belongs, unless it be proved that the irregularity occurred in the service of the receiving Administration.

3. If the loss, rifling, or damage has taken place in the course of transportation without its being possible to establish on the territory or in the service of which country the act took place, the offices involved bear the loss in equal shares.

4. The Administration paying compensation takes over to the extent of the amount paid the rights of the person who has received it in any action which may be taken against the addressee, the sender, or a third party.

5. If a parcel which has been regarded as lost is subsequently found, the person to whom compensation has been paid must be informed that he is at liberty to take possession of the parcel against repayment of the amount of compensation.

Article XV

REPAYMENT OF COMPENSATION

1. The Administration responsible for the loss, rifling, or damage and on whose account the payment is effected, is bound to repay the amount of the indemnity to the country which has effected payment. This reimbursement must take place without delay and at the latest within the period of nine months after notification of payment.

2. These repayments to the creditor country must be made without expense for that Office, by money order or draft, in money valid in the creditor country or in any other way to be agreed upon mutually by correspondence.

Article XVI

INSURANCE FEE

Each Administration shall retain for itself the insurance fee payable on insured parcels.

Article XVII

FEE FOR CLEARANCE THROUGH THE CUSTOMS

Each of the two Administrations may collect, in respect of delivery to the Customs and clearance through the Customs, or in respect of delivery to the Customs only, a fee not exceeding 80 centimes per parcel or such other fee as it may from time to time fix for similar services in its parcel-post relations with other countries generally.

Article XVIII

DELIVERY TO THE ADDRESSEE—FEE FOR DELIVERY AT THE PLACE OF ADDRESS

Parcels are delivered to the addressee as quickly as possible in accordance with the conditions in force in the country of destination. Each Administration may collect in respect of delivery of parcels to the addressee a fee not exceeding 50 centimes per parcel. The same fee may be charged, if the case arises, for each presentation after the first at the addressee's residence or place of business.

Article XIX

WAREHOUSING CHARGES

The Administration of destination is authorized to collect the warehousing charge fixed by its legislation for parcels addressed "General Delivery" or which are not claimed within the prescribed period. This charge may in no case exceed five gold francs.

Article XX

CUSTOMS CHARGES

The parcels are subject to all Customs laws and regulations in force in the country of destination. The duties collectible on that account are collected from the addressee on delivery of the parcel in accordance with the Customs regulations of the country of destination. All other non-postal charges shall be collected from the addressee.

Article XXI

CUSTOMS CHARGES TO BE CANCELED

The Administrations agree to cancel Customs duties and other non-postal charges on parcels which are returned to the country of origin, abandoned by the senders, destroyed because the contents are completely damaged, or redirected to a third country.

Article XXII

RECALL AND CHANGE OF ADDRESS

So long as a parcel has not been delivered to the addressee, the sender may recall it or cause its address to be altered. The Postal Administration of the country of origin may collect and retain for the service, the charge fixed by its internal regulations. The request for recall or change of address of parcels to be delivered in the United States of America shall be addressed to the Central Administration at Washington; those relating to parcels for delivery in Liberia shall be addressed to the Postmaster General, Monrovia, Liberia.

Article XXIII

RETURN RECEIPTS AND INQUIRIES

1. The sender of an insured parcel may obtain an advice of delivery upon payment of such additional charges, if any, as the Administration of origin of the parcel shall stipulate and under the conditions laid down in the Regulations.
2. A fee may be charged, at the option of the Administration of origin, on a request for information as to the disposal of an ordinary parcel and also for an insured parcel made after it has been posted if the sender has not already paid the special fee to obtain an advice of delivery.

3. A fee may also be charged, at the option of the Administration of origin, in connection with any complaint of any irregularity which *prima facie* was not due to the fault of the Postal Service.

4. Inquiries shall be admitted only if made by the sender within the period of one year from the day following the date of posting of the parcel.

Article XXIV

MISSENT PARCELS

Ordinary parcels, when missent, are reforwarded to their correct destination by the most direct route at the disposal of the reforwarding Administration. Insured parcels, when missent, may not be reforwarded to their destination except as insured mail. If this is impossible, they must be returned to origin.

When the reforwarding involves return of the parcel to the office of origin, the retransmitting Administration refunds to that office the credits received and reports the error by a Bulletin of Verification.

When the reforwarding involves dispatch of a parcel to a third country and if the amount credited to the retransmitting Administration is insufficient to cover the expenses of retransmission which it has to defray, the retransmitting Administration allows to the Administration to which it forwards the parcel the credits due it; it then recovers the amount of the deficiency by claiming it from the office of exchange from which the missent parcel was directly received. The reason for this claim is notified to the latter by means of a Bulletin of Verification.

Article XXV

REFORWARDING

1. A parcel may be redirected in consequence of the addressee's change of address in the country of destination, at the request of either the sender or the addressee.

The reforwarding of a parcel within one of the contracting Administrations gives rise to the collection of the supplementary charges provided for by the Administration of that country. The same is true, if occasion arises, in regard to the delivery of such parcel to another person at the original place of destination. These charges shall not be canceled even in case the parcel is returned to origin or reforwarded to another country.

2. If a parcel must be reforwarded to one of the two Administrations signatory to the present Agreement, it is liable to new postage charges, and new insurance fees, if occasion arises, unless such charges and fees have been paid

in advance. The new postage and fees are collected from the addressee by the Administration effecting the delivery. Insured parcels must be reforwarded as such.

3. At the request of the sender or addressee, parcels may also be reforwarded or returned to another country. Insured parcels may not, however, be reforwarded or returned except as such. In case of loss, rifling, or damage of an insured parcel reforwarded to another country or returned by that country, the indemnity is decided upon exclusively in accordance with the provisions of Article VII, Section 6.

Article XXVI

NON-DELIVERY

1. Undeliverable parcels returned to the sender are liable to new postage charges as well as insurance fees if necessary, and are returned as parcels of the same class in which they were received. The charges are collectible from the sender and are collected by the Administration which delivers the parcels to him.

2. At the time of mailing, the sender must state how his parcel is to be disposed of in the event of non-delivery; that is, the sender must mark the parcel and the Customs declaration with one of the following notes :

In case of non-delivery, the parcel should be returned to sender.

In case of non-delivery, the parcel should be considered abandoned.

In case of non-delivery, the parcel should be delivered to _____.

No note other than those provided for above, or note of similar import, is permitted.

3. Barring contrary instructions, undeliverable parcels are returned to origin without previous notification 30 days after their arrival at the office of destination. Parcels which the addressee refuses to accept shall be returned immediately. In all cases, the reason for non-delivery must be indicated on the parcel.

4. Parcels liable to deterioration or corruption may be sold immediately even en route on the outward or return voyage without previous notice and without judicial formality for the benefit of the rightful party.

If sale is impossible for any reason, the deteriorated or corrupted articles are destroyed. The sale or destruction gives rise to the making of a report which is sent to the Administration of origin.

5. Undeliverable parcels which the sender has abandoned may, at the expiration of a 30-day period, be sold for the profit of the Administration of the

country of destination. However, in the case of an insured parcel, a report is made up which must be sent to the Administration of the country of origin. Likewise, the Administration of the country of origin must be advised when an insured parcel which is undeliverable is not returned to origin.

6. The provisions of Article XXV, Section 2, shall be applied to a parcel which is returned in consequence of non-delivery.

Article XXVII

CHARGES AND CREDITS

1. For each parcel exchanged between the contracting Administrations the dispatching office credits to the office of destination in the parcel bills the quotas due to the latter and indicated in the Regulations of Execution.

2. In case of reforwarding or return to origin of a parcel, if new postage and new insurance fees (in the case of insured parcels) are collected by the redispaching office, the parcel is treated as if it had originated in that country. Otherwise, the redispaching office recovers from the other office the quota due to it, namely, as the case may be :

- (a) The charges prescribed by Section 1 above.
- (b) The charges for reforwarding or return.

In case of reforwarding or return to a third country, the accrued charges; that is, such of the charges mentioned in (a) and (b) above as are applicable, shall follow the parcel, but in the case that the third country concerned refuses to assume the charges because they cannot be collected from the addressee or sender, as the case may be, or for any other reason, they shall be charged back to the country of origin.

In the case of a parcel returned or reforwarded in transit through one of the two Administrations to or from the other, the intermediary Administration may claim also the sum due to it for any additional territorial or sea service provided, together with any amounts due to any other Administration or Administrations concerned.

3. The charges to be paid for a parcel in transit; that is, a parcel destined either for a possession or for a third country, are either indicated in the Regulations of Execution or may be fixed by each Administration and advised by correspondence.

Article XXVIII

AIR PARCELS

The Chiefs of the Postal Administrations of the two countries have the right to fix by mutual consent the air charges and other conditions in the case where the parcels are conveyed by air routes.

Article XXIX

MISCELLANEOUS PROVISIONS

1. The francs and centimes mentioned in this Agreement are gold francs and centimes as defined in the Universal Postal Union Convention.¹

2. Parcels shall not be subjected to any postal charges other than those contemplated in this Agreement except by mutual consent of the two Administrations.

3. In extraordinary circumstances, either Administration may temporarily suspend the parcel post, either entirely or partially, on condition of giving immediate notice, if necessary by telegraph, to the other Administration.

4. The two Administrations have drawn up the following Detailed Regulations for insuring the execution of the present Agreement. Further matters of detail not inconsistent with the general provisions of this Agreement and not provided for in the Detailed Regulations may be arranged from time to time by mutual consent.

5. The internal regulations of Liberia and the United States of America shall remain applicable as regards everything not provided for by the stipulations contained in the present Agreement and in the Detailed Regulations for its execution.

Article XXX

DURATION OF THE AGREEMENT

1. This Agreement substitutes and abrogates the Parcel Post Convention signed at Monrovia, April 30, 1914, and at Washington, May 26, 1914.

2. It shall become effective on a date to be fixed by mutual consent between the Administrations of the two countries.

¹ United Nations, *Treaty Series*, Vol. 169, p. 3; Vol. 186, p. 356; Vol. 202, p. 340, and Vol. 227, p. 390.

3. It shall remain in effect as long as it has not been terminated six months in advance by one or the other of the two Administrations.

DONE in duplicate and signed at Monrovia, the 16th day of March, 1957, and at Washington, the 9th day of May, 1957.

The Postmaster General
of the United States of America :

Arthur E. SUMMERFIELD

[SEAL]

The Postmaster General
of the Republic of Liberia :

DESHIELD

REGULATIONS OF EXECUTION FOR THE PARCEL POST AGREEMENT

The following detailed Regulations for the Execution of the Parcel Post Agreement¹ have been agreed upon by the Chiefs of the Postal Administrations of the United States of America and the Republic of Liberia.

Article 1

CIRCULATION

1. Each Administration shall forward by the routes and means which it uses for its own parcels, parcels delivered to it by the other Administration for conveyance in transit through its territory.

2. Missent parcels shall be retransmitted to their proper destination by the most direct route at the disposal of the office retransmitting them. Insured parcels, when missent, may not be reforwarded to their destination except as insured mail. If this is impossible, they must be returned to origin.

Article 2

PREPARATION OF PARCELS

1. The name and address of the sender and of the addressee must be written legibly and correctly on the parcel itself if possible, or on a label gummed thereto.

It is recommended that a duplicate of the address be inserted in every parcel, especially when the use of a tag for the address is rendered necessary by the packing or form of the parcel.

¹ See p. 60 of this volume.

Parcels on which the name of the sender or of the addressee is indicated merely by initials are not admitted, unless the initials are the adopted trade name of the sender or addressee which is generally understood.

Addresses in ordinary pencil are not admitted, but addresses written with indelible pencil on a previously dampened surface are accepted.

2. Each parcel must be packed in such a manner that the contents are protected over the whole route, and in such a way as to prevent the contents from damaging other parcels or objects, or injuring postal agents. The packing must protect the contents sufficiently that, in case of rifling, the traces thereof may be easily discovered.

Insured parcels must be closed and securely sealed with wax or otherwise. Ordinary parcels may be sealed at the option of the sender or careful tying is sufficient as a mode of closing.

As a protective measure, either Administration may require that a special imprint or mark of the sender appear on the wax or lead seals closing insured parcels mailed in its service.

The Customs Administration of the country of destination is authorized to open the parcels in order to inspect the contents. To that end, the seals or any other fastenings, may be broken. Parcels opened by the Customs must be refastened and also officially resealed, except in the case of ordinary parcels which were not sealed by the senders in the first instance.

3. Each insured parcel must bear on the address side an insurance number and must bear a label with the word " Insured ", or this word must be marked or stamped on the parcel.

4. For insured parcels, the amount of insured value must appear on the parcel in currency of the country of origin in Roman letters written out in full and in Arabic figures. Also, the exact weight of each parcel in pounds and ounces must be entered by the Administration of origin (*a*) on the address side of the parcel and (*b*) on the Customs declaration in the place reserved for this purpose.

5. The labels or postage stamps affixed to insured parcels must be spaced so that they cannot serve to conceal injuries to the packing. Neither may they be folded over two faces of the wrapping so as to cover the edge.

6. Liquids and easily liquefiable substances must be sent in a double receptacle. Between the inner receptacle (bottle, flask, box, etc.) and the outer receptacle (box of metal, strong wood, strong corrugated cardboard, or strong carton of fibreboard, or receptacle of equal strength), there must be left a space

to be filled with sawdust, bran, or other absorbent material, in sufficient quantity to absorb all the liquid in case that the receptacle is broken.

7. Dry coloring powders, such as aniline blue, etc., are admitted only in resistant metal boxes, which in turn are placed in boxes of wood or strong corrugated cardboard, with the sawdust or any other absorbent or protective matter in metal between the two packings. Dry non-coloring powders must be placed in boxes of metal, wood or cardboard. These boxes should, in turn, be enclosed in a linen or parchment sack.

Article 3

INFORMATION TO BE FURNISHED

1. Each Administration shall communicate to the other Administration all necessary information on points of detail in connection with the exchange of parcels between the two Administrations and also :

- (a) The names of the countries to which it can forward parcels handed over to it.
- (b) The routes available for the transmission of the said parcels from the point of entry into its territory or into its service.
- (c) The total amount to be credited to it by the other Administration for each destination.
- (d) The number of Customs declarations which must accompany each parcel.
- (e) Any other necessary information.

2. Each Administration shall make known to the other the names of the countries to which it intends to send parcels in transit through the other.

Article 4

CUSTOMS DECLARATIONS

1. The sender shall prepare one Customs declaration for each parcel sent from either country, upon a form provided for the purpose, which Customs declaration shall give an accurate statement in detail of its contents and value, date of mailing, gross weight, the sender's name and address, and the name and address of the addressee, and shall be securely attached to the parcel.

2. The two Administrations accept no responsibility in respect of the accuracy of Customs declarations.

Article 5

RETURN RECEIPTS

1. As to a parcel for which a return receipt is asked, the office of origin places on the parcel the letters or words " A. R. " or " *Avis de réception* ", or

“ Return receipt requested ”. The office of origin or any other office appointed by the dispatching Administration shall fill out a return receipt form and attach it to the parcel. If the form does not reach the office of destination, that office makes out a duplicate.

2. The office of destination, after having duly filled out the return receipt form, returns it free of postage to the address of the sender of the parcel.

3. When the sender applies for a return receipt after a parcel has been mailed, the office of origin duly fills out a return receipt form and attaches it to a form of inquiry which is entered with the details concerning the transmission of the parcel and then forwards it to the office of destination of the parcel. In the case of the due delivery of the parcel the office of destination withdraws the inquiry form, and the return receipt is treated in the manner prescribed in the foregoing Section.

Article 6

RECEPTACLES

1. The Postal Administrations of the two countries concerned shall provide the respective bags necessary for the dispatch of their parcels and each bag shall be marked to show the name of the office or country to which it belongs.

2. Bags must be returned empty to the dispatching office by the next mail. Empty bags to be returned are made up in bundles to be enclosed in one of the bags. The total number of bags returned shall be entered on the relative parcel bills.

3. In case ten per cent of the total number of bags used during the year have not been returned, the value of the missing bags must be repaid to the Administration of origin.

4. The weight of any bag of parcels shall not exceed 40 kilograms (88 pounds avoirdupois).

Article 7

METHOD OF EXCHANGE OF PARCELS

1. The parcels shall be exchanged in sacks duly fastened and sealed by the offices appointed by agreement between the two Administrations and shall be dispatched to the country of destination by the Administration of origin at its cost and by such means as it provides.

2. Insured parcels shall be enclosed in separate sacks from those in which ordinary parcels are contained and the labels of sacks containing insured parcels shall be marked with the letter “ V ”.

Article 8

BILLING OF PARCELS

1. Separate parcel bills must be prepared for the ordinary parcels on the one hand and for the insured parcels on the other hand.

2. The parcel bills are sent in duplicate. The original and the duplicate are inserted in one of the sacks. The sack containing the parcel bills is designated by the letter " F " conspicuously marked on the label.

3. The ordinary parcels enclosed in each dispatch sent to either country are to be entered on the parcel bills to show the total number of parcels and the total net weight thereof.

4. Insured parcels are to be entered individually on the parcel bills to show the insurance number and the name of the office of origin. The total net weight of the parcels must also be shown.

5. The total number of sacks comprising each dispatch must also be shown on the parcel bills.

6. Parcels sent *à découvert* must be entered separately on the parcel bills.

7. Returned or redirected parcels must be entered individually on the parcel bills and be followed by the word " Returned " or " Redirected ", as the case may be. A statement of the charges which may be due on these parcels should be shown in the " Observations " column.

8. Each dispatching exchange office numbers the parcel bills in the upper left-hand corner in accordance with an annual series. The last number of the preceding year must be mentioned on the first bill of the following year.

9. The exact method of advising parcels or the receptacles containing them sent by one Administration in transit through the other, together with any details of procedure in connection with the advice of such parcels or receptacles for which provision is not made in this Agreement, shall be settled by mutual consent through correspondence between the two Administrations.

Article 9

VERIFICATION BY THE EXCHANGE OFFICES

1. Upon receipt of a dispatch, the exchange office of destination proceeds to verify it. The entries in the parcel bill must be verified exactly. Each error or omission must be brought immediately to the knowledge of the dispatching

exchange office by means of a Bulletin of Verification. A dispatch is considered as having been found in order in all regards when no Bulletin of Verification is made up.

If any error or irregularity is found upon receipt of a dispatch, all objects which may serve later on for investigations or for examination of requests for indemnity must be kept.

2. The dispatching exchange office to which a Bulletin of Verification is sent, returns it after having examined it and entered thereon its observations, if any. That Bulletin is then attached to the parcel bills of the parcels to which it relates. Corrections made on a parcel bill which are not justified by supporting papers are considered as devoid of value.

3. If necessary, the dispatching exchange office may also be advised by telegram, at the expense of the office sending such telegram.

4. In case of shortage of a parcel bill, a duplicate is prepared, a copy of which is sent to the exchange office of origin of the dispatch.

5. The office of exchange which receives from a corresponding office a parcel which is damaged or insufficiently packed must redispach such parcel after repacking, if necessary, preserving the original packing as far as possible.

If the damage is such that the contents of the parcel may have been abstracted, the office must first officially open the parcel and verify its contents.

In either case, the weight of the parcel will be verified before and after repacking, and indicated on the wrapper of the parcel itself. That indication will be followed by the note " Repacked at _____ ", and the signature of the agents who have effected such repacking.

Article 10

TERRITORIAL AND MARITIME CREDITS

1. The terminal credits due to Liberia for parcels, ordinary and insured, addressed for delivery in the service of its territory shall be 0.70 gold franc per kilogram, computed on the bulk net weight of each dispatch.

2. The terminal credit due to the United States of America for parcels addressed for delivery in the service of its territory shall be as follows, computed on the bulk net weight of each dispatch :

For parcels addressed to the United States of America (continent) :
0.70 gold franc per kilogram.

The combined territorial and maritime credits due to the United States of America for parcels addressed for delivery in the service of its possessions are as follows :

For parcels addressed to Alaska : 2.20 francs per kilogram.

For parcels addressed to Puerto Rico, The Canal Zone and the Virgin Islands : 1.05 francs per kilogram.

For parcels addressed to Samoa, Guam and Hawaii : 1.85 francs per kilogram.

3. In the case of insured parcels there shall be paid, in addition to the above-mentioned, the following insured credits :

For each insured parcel sent to Liberia : 10 gold centimes.

For each insured parcel sent to the United States of America : 10 gold centimes.

In addition, for each insured parcel sent through either Administration for onward dispatch to a possession or to a third country, there shall be paid 10 gold centimes for each land or sea service provided.

4. Each Administration reserves the right to vary its territorial rates in accordance with any alterations of these charges which may be decided upon in connection with its parcel-post relations with other countries generally.

5. Three months' advance notice must be given of any increase or reduction of the rates mentioned in Sections 1, 2 and 3 of this Article. Such reduction or increase shall be effective for a period of not less than one year.

Article 11

ACCOUNTING

1. At the end of each quarter the receiving Administration makes up an account on the basis of the parcel bills covering dispatches during the quarter.

2. These accounts shall be submitted to the dispatching Administration for examination and acceptance as early as possible after the end of the quarter to which the accounts relate. Accepted copies of accounts shall be returned without delay.

3. Upon acceptance of the accounts of parcels forwarded in both directions the debtor Administration shall take steps to settle the net balance without delay by remittance means mutually agreed upon by correspondence. The expenses of payment are chargeable to the debtor Administration.

Article 12

MISCELLANEOUS NOTIFICATIONS

The Administrations shall communicate to each other a summary of the provisions of their laws or regulations applicable to the parcels exchanged between the two countries and other items necessary for carrying out the exchange of parcels.

These Regulations shall come into operation on the day on which the Parcel Post Agreement comes into force and shall have the same duration as the Agreement. The Administrations concerned shall, however, have the power by mutual consent, to complete or change the details thereof by correspondence.

DONE in duplicate and signed at Monrovia the 16th day of March, 1957, and at Washington the 9th day of May, 1957.

The Postmaster General
of the United States of America :
Arthur E. SUMMERFIELD

The Postmaster General
of the Republic of Liberia :
DESHIELD

[SEAL]
