

No. 18600

**UNITED STATES OF AMERICA
and
EGYPT**

**Project Grant Agreement for integrated social work centres
project (with annex and project financial plan). Signed
at Cairo on 29 September 1977**

**First Amendment to the above-mentioned Agreement.
Signed at Cairo on 7 March 1978**

Authentic texts: English.

Registered by the United States of America on 18 April 1980.

**ÉTATS-UNIS D'AMÉRIQUE
et
ÉGYPTE**

**Accord de don pour un projet relatif à des centres intégrés
d'assistance sociale (avec annexe et plan de finance-
ment). Signé au Caire le 29 septembre 1977**

**Première Modification à l'Accord susmentionné. Signée au
Caire le 7 mars 1978**

Textes authentiques : anglais.

Enregistrés par les États-Unis d'Amérique le 18 avril 1980.

PROJECT GRANT AGREEMENT¹ BETWEEN THE ARAB REPUBLIC OF EGYPT AND THE UNITED STATES OF AMERICA FOR INTEGRATED SOCIAL WORK CENTERS PROJECT

Dated: September 29, 1977

A.I.D. Project Number 263-0020

TABLE OF CONTENTS

PROJECT GRANT AGREEMENT

<p>Article 1. The Agreement</p> <p>Article 2. The Project</p> <p style="padding-left: 20px;">Section 2.1. Definition of Project</p> <p style="padding-left: 20px;">Section 2.2. Incremental Nature of Project</p> <p>Article 3. Financing</p> <p style="padding-left: 20px;">Section 3.1. The Grant</p> <p style="padding-left: 20px;">Section 3.2. Grantee Resources for the Project</p> <p style="padding-left: 20px;">Section 3.3. Project Assistance Completion Date</p> <p>Article 4. Conditions Precedent to Disbursement</p> <p style="padding-left: 20px;">Section 4.1. First Disbursement</p> <p style="padding-left: 20px;">Section 4.2. Notification</p> <p style="padding-left: 20px;">Section 4.3. Terminal Date for Conditions Precedent</p>	<p>Article 5. Special Covenants</p> <p style="padding-left: 20px;">Section 5.1. Project Evaluation</p> <p style="padding-left: 20px;">Section 5.2. Availability of Information</p> <p style="padding-left: 20px;">Section 5.3. Faculty for Training Facilities</p> <p>Article 6. Procurement Source</p> <p style="padding-left: 20px;">Section 6.1. Foreign Exchange Costs</p> <p style="padding-left: 20px;">Section 6.2. Local Currency Costs</p> <p>Article 7. Disbursements</p> <p style="padding-left: 20px;">Section 7.1. Disbursement for Foreign Exchange Costs</p> <p style="padding-left: 20px;">Section 7.2. Disbursement for Local Currency Costs</p> <p style="padding-left: 20px;">Section 7.3. Other Forms of Disbursement</p> <p>Article 8. Miscellaneous</p> <p style="padding-left: 20px;">Section 8.1. Communications</p> <p style="padding-left: 20px;">Section 8.2. Representatives</p> <p style="padding-left: 20px;">Section 8.3. Standard Provisions Annex²</p>
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A.I.D. Project No. 263-0020

PROJECT GRANT AGREEMENT dated September 29, 1977, between the ARAB REPUBLIC OF EGYPT ("Grantee") and the UNITED STATES OF AMERICA, acting through the AGENCY FOR INTERNATIONAL DEVELOPMENT ("A.I.D.").

Article 1. THE AGREEMENT

The purpose of this Agreement is to set out the understandings of the parties named above ("Parties") with respect to the undertaking by the Grantee of the Project described herein, and with respect to the financing of the Project by the Parties.

¹ Came into force on 29 September 1977 by signature.

² Not published herein; for the text, see "Project Grant Agreement between the United States of America and Egypt for applied science and technology research, signed at Cairo on 29 March 1977" in United Nations, *Treaty Series*, vol. 1116, p. 97.

Article 2. THE PROJECT

Section 2.1. DEFINITION OF PROJECT. The Project, which is further described in annex 1, will consist of assisting the Grantee to identify and test methods through which social services may be increased in number, coverage and effectiveness without increasing the financial burden of social services on Grantee resources. The project will consist of the following components:

- (a) Establishment of two social service training centers, one in Upper Egypt and one in Lower Egypt, for the training of social workers and paraprofessionals in order to improve their capability in outreach activities, community organization and management of social services;
- (b) Establishment of one rural and one urban model social unit for field practice and demonstration;
- (c) Upgrading of additional social units;
- (d) Development of curricula and training materials by the training centers;
- (e) Design and testing of alternative social services;
- (f) Assisting community development associations and village councils to implement plans for social services in each model and upgraded social services unit within their respective jurisdictions;
- (g) Development of a management information system that will collect and analyze data regarding the need for social services and the utilization, cost and impact of social services.

Annex 1, attached, amplifies the above definition of the Project. Within the limits of the above definition of the Project, elements of the amplified description stated in annex 1 may be changed by written agreement of the authorized representatives of the Parties named in section 8.2, without formal amendment of this Agreement.

Section 2.2. INCREMENTAL NATURE OF PROJECT. (a) A.I.D.'s contribution to the Project will be provided in increments, the initial one being made available in accordance with section 3.1 of this Agreement. Subsequent increments will be subject to availability of funds to A.I.D. for this purpose, and to the mutual agreement of the Parties, at the time of a subsequent increment, to proceed.

(b) Within the overall Project Assistance Completion Date stated in this Agreement, A.I.D., based upon consultation with the Grantee, may specify in Project Implementation Letters appropriate time periods for the utilization of funds granted by A.I.D. under an individual increment of assistance.

Article 3. FINANCING

Section 3.1. THE GRANT. To assist the Grantee to meet the costs of carrying out the Project, A.I.D., pursuant to the Foreign Assistance Act of 1961, as amended, agrees to grant the Grantee under the terms of this Agreement not to exceed one million United States dollars (\$1,000,000) and one hundred twenty-nine thousand Egyptian pounds (LE 129,000) ("Grant"). The Grant may be used to finance foreign exchange costs, as defined in section 6.1, and local currency costs, as defined in section 6.2, of goods and services required for the Project,

except that, unless the Parties otherwise agree in writing, Local Currency Costs financed under the Grant will not exceed the Egyptian Pound portion of the Grant.

Section 3.2. GRANTEE RESOURCES FOR THE PROJECT. (a) The Grantee agrees to provide or cause to be provided for the Project all funds, in addition to the Grant, and all other resources required to carry out the Project effectively and in a timely manner.

(b) The resources provided by Grantee for the Project will be not less than one million five hundred thousand Egyptian pounds (LE 1,500,000), including costs borne on an "in-kind" basis. Without limiting the foregoing, the Grantee shall provide two renovated buildings for use as the Project training centers and an adequate number of qualified personnel required for the effective implementation of the Project, including the management information system.

Section 3.3. PROJECT ASSISTANCE COMPLETION DATE. (a) The "Project Assistance Completion Date" (PACD), which is August 31, 1980, or such other date as the Parties may agree to in writing, is the date by which the Parties estimate that all services financed under the Grant will have been performed and all goods financed under the Grant will have been furnished for the Project as contemplated in this Agreement.

(b) Except as A.I.D. may otherwise agree in writing, A.I.D. will not issue or approve documentation which would authorize disbursement of the Grant for services performed subsequent to the PACD or for goods furnished for the Project, as contemplated in this Agreement, subsequent to the PACD.

(c) Requests for disbursement, accompanied by necessary supporting documentation prescribed in Project Implementation Letters are to be received by A.I.D. or any bank described in section 7.1 no later than nine (9) months following the PACD, or such other period as A.I.D. agrees to in writing. After such period, A.I.D., giving notice in writing to the Grantee, may at any time or times reduce the amount of the Grant by all or any part thereof for which requests for disbursement, accompanied by necessary supporting documentation prescribed in Project Implementation Letters, were not received before the expiration of said period.

Article 4. CONDITIONS PRECEDENT TO DISBURSEMENT

Section 4.1. FIRST DISBURSEMENT. Prior to the first disbursement under the Grant, or to the issuance by A.I.D. of documentation pursuant to which disbursement will be made, the Grantee will, except as the Parties may otherwise agree in writing, furnish to A.I.D. in form and substance satisfactory to A.I.D.:

- (a) A statement of the name of the persons holding or acting in the offices of the Grantee specified in section 8.2, and of any additional representatives, together with a specimen signature of each person specified in such statement;
- (b) Such other documentation as A.I.D. may require.

Section 4.2. NOTIFICATION. When A.I.D. has determined that the conditions precedent specified in section 4.1 have been met, it will promptly notify the Grantee.

Section 4.3. TERMINAL DATE FOR CONDITIONS PRECEDENT. If all of the conditions specified in section 4.1 have not been met within 90 days from the date

of this Agreement, or such later date as A.I.D. may agree to in writing, A.I.D., at its option, may terminate this Agreement by written notice to Grantee.

Article 5. SPECIAL COVENANTS

Section 5.1. PROJECT EVALUATION. (a) The Parties agree to establish an evaluation program as part of the Project. Except as the Parties otherwise agree in writing, the program will include, during the implementation of the Project and at one or more points thereafter:

- (1) Evaluation of progress toward attainment of the objectives of the Project;
- (2) Identification and evaluation of problem areas [or] constraints which may inhibit such attainment;
- (3) Assessment of how such information may be used to help overcome such problems; and
- (4) Evaluation, to the degree feasible, of the overall development impact of the Project.

(b) Except as A.I.D. may otherwise agree in writing, within six months from the date of this Agreement the Grantee shall submit to A.I.D. for its approval a plan for evaluating the results and the impact of improved services. The plan will provide for both intermediate and end of project evaluations. The plan shall make provision for identifying and collecting project data to be used as a basis for future evaluations.

Section 5.2. AVAILABILITY OF INFORMATION. The Grantee agrees to make available, or to cause to be made available, to the contractor for the management information system as needed, all data required for the effective design and implementation of the management information system, including, but not limited to, records at the social unit, district, governorate and central Ministry levels.

Section 5.3. FACULTY FOR TRAINING FACILITIES. Grantee agrees to make its best efforts to provide full time residential faculty for the training facilities.

Article 6. PROCUREMENT SOURCE

Section 6.1. FOREIGN EXCHANGE COSTS. Disbursements pursuant to section 7.1 will be used exclusively to finance the costs of goods and services required for the Project having their source and origin in the United States (code 000 of the A.I.D. Geographic Code Book as in effect at the time orders are placed or contracts entered into for such good or services) ("Foreign Exchange Costs"), except as A.I.D. may otherwise agree in writing, and except as provided in the Project Grant Standard Provisions Annex, section C.1 (b) with respect to marine insurance.

Section 6.2. LOCAL CURRENCY COSTS. Disbursements pursuant to section 7.2. will be used exclusively to finance the costs of goods and services required for the Project having their source and, except as A.I.D. may otherwise agree in writing, their origin in Egypt.

Article 7. DISBURSEMENTS

Section 7.1. DISBURSEMENT FOR FOREIGN EXCHANGE COSTS. (a) After satisfaction of conditions precedent, the Grantee may obtain disbursements of funds under the Grant for the Foreign Exchange Costs of goods or services

required for the Project in accordance with the terms of this Agreement, by such of the following methods as may be mutually agreed upon:

- (1) By submitting to A.I.D., with necessary supporting documentation as prescribed in Project Implementation Letters, (A) requests for reimbursement for such goods or services, or (B) requests for A.I.D. to procure commodities or services in Grantee's behalf for the Project; or
- (2) By requesting A.I.D. to issue Letters of Commitment for specified amounts (A) to one or more U.S. banks, satisfactory to A.I.D., committing A.I.D. to reimburse such bank or banks for payments made by them to contractors or suppliers, under Letters of Credit or otherwise, for such goods or services, or (B) directly to one or more contractors or suppliers, committing A.I.D. to pay such contractors or suppliers for such goods or services.

(b) Banking charges incurred by Grantee in connection with Letters of Commitment and Letters of Credit will be financed under the Grant unless Grantee instructs A.I.D. to the contrary. Such other charges as the Parties may agree to may also be financed under the Grant.

Section 7.2. DISBURSEMENT FOR LOCAL CURRENCY COSTS. (a) After satisfaction of conditions precedent, the Grantee may obtain disbursements of funds under the Grant for Local Currency Costs required for the Project in accordance with the terms of this Agreement, by submitting to A.I.D., with necessary supporting documentation as prescribed in Project Implementation Letters, requests to finance such costs.

(b) The local currency needed for such disbursements may be obtained by acquisition by A.I.D. from local currency already owned by the U.S. Government.

Section 7.3. OTHER FORMS OF DISBURSEMENT. Disbursements of the Grant may also be made through such other means as the Parties may agree to in writing.

Article 8. MISCELLANEOUS

Section 8.1. COMMUNICATIONS. Any notice, request, document, or other communication submitted by either Party to the other under this Agreement will be in writing or by telegram or cable, and will be deemed duly given or sent when delivered to such party at the following addresses:

To the Grantee:

Mail Address:

Ministry of Social Affairs
Sharia El Sheikh Rihan
Cairo, Egypt

Alternate address for cables:

Ministry of Social Affairs
Sharia El Sheikh Rihan
Cairo, Egypt

To A.I.D.:

Mail Address:

A.I.D.
U.S. Embassy
Cairo, Egypt

Alternate address for cables:

A.I.D.
U.S. Embassy
Cairo, Egypt

All such communications will be in English, unless the Parties otherwise agree in writing. Other addresses may be substituted for the above upon the giving of notice.

Section 8.2. REPRESENTATIVES. For all purposes relevant to this Agreement, the Grantee will be represented by the individuals holding or acting in the offices of Minister of Social Affairs and Senior Advisor to the Ministry of Social Affairs for International Activities and for Rehabilitation and Development. A.I.D. will be represented by the individual holding or acting in the office of Director, U.S.A.I.D., Cairo, Egypt, each of whom, by written notice, may designate additional representatives for all purposes other than exercising the power under section 2.1 to revise elements of the amplified description in annex 1. The names of the representatives of the Grantee, with specimen signatures, will be provided to A.I.D., which may accept as duly authorized any instrument signed by such representatives in implementation of this Agreement, until receipt of written notice of revocation of their authority.

Section 8.3. STANDARD PROVISIONS ANNEX. A "Project Grant Standard Provisions Annex" (annex 2)¹ is attached to and forms part of this Agreement.

IN WITNESS WHEREOF, the Grantee and the United States of America, each acting through its duly authorized representative, have caused this Agreement to be signed in their names and delivered as of the day and year first above written.

Arab Republic of Egypt:

By: [Signed]
Name: DR. AMAL OSMAN
Title: Minister of Social Affairs

United States of America:

By: [Signed]
Name: DONALD S. BROWN
Title: Director, U.S.A.I.D.

ANNEX 1

PROJECT DESCRIPTION

The Integrated Social Work Centers Project is an experiment to test whether or not Egyptian communities will assume greater responsibility for social services if *a*) the services are more effective; *b*) serve a larger population, and *c*) communities and users participate more in planning and operation of such services. The project purpose is to

¹ See footnote 2, p. 128 of this volume.

identify and test ways in which social services may be increased in number, coverage and effectiveness without additional financial burdens to the Government. Thus, the requirement is to develop more effective services within available resources.

The project will consist of several components:

1. Two training-demonstration centers will be developed, one in Upper Egypt at Assiut and one in Lower Egypt at Tanta in Gharbiya Governorate. These centers will provide in-service training for social workers and paraprofessionals who work in the individual services, such as vocational teachers and daycare center attendants. The training centers will seek to improve the capabilities of generic social workers and paraprofessionals in outreach activities, community organization and management of social services.
2. The project will test the provision of social services through a community development process in four "model" social units. One urban and one rural social unit will be attached to each of the two training centers. These units are intended to demonstrate service standards and to provide field practice for trainees. Of primary concern will be the strengthening of the community development associations and reinforcement of the services presently offered. In addition, new services will be organized in response to community-expressed need. New equipment, trained staff and advisory staff will be provided to these "model" units which, with one exception, are units which are presently functioning.
3. Trainees at the centers will be expected to upgrade their own social units at the expiration of their training. In order to prepare them for the task, each training center will upgrade four additional social units in each of the subsequent four years of the project, so that during the life of the project a total of 32 social units will be upgraded. Service consultants and some equipment will be the only external inputs to this exercise which will basically be a joint faculty-student undertaking.
4. The training centers will develop curricula and training materials based on the experience of this training and these demonstrations; they will be tested and evaluated in the training centers. It is expected that the development of these materials will be a contribution to social work education in the Middle East, as they will be Egyptian materials developed out of Egyptian experience.
5. Services provided in the model and upgraded social units are patterned after existing services. One could assume that these services are continued or imitated because they provide proved benefits, but the low utilization of these existing services triggers a warning. Trained people and upgraded social units may result in more effective and more appropriate services. The project proposes to challenge the services now provided by requiring that each year, each of the centers is to design and test an alternate way of delivering a particular service. For example, instead of a vocational training class for mechanics, an experiment might be conducted in apprenticeships. Judgments would be made on the resulting skill level, cost per trainee and job placement.
6. Each model unit and each upgraded social unit will have a Community Development Association (CDA) or Village Council assessing needs and resources, initiating and maintaining social services for the community. It requires skill to determine what services are appropriate. It is easier to imitate what has been observed elsewhere, such as daycare centers. If the project purpose is to be achieved, however, a functioning and effective village consultative body must be in place.
7. The management information system is a major component of this project. Today the Ministry of Social Affairs collects accounting data and data on how many people use different categories of service. There is little information available on needs (how many people require what services) and little data on what benefits result from these services. The management information system will cover government-sponsored services and services provided by private associations. It will provide four types of

data: needs, utilization, cost and impact. Besides enlarging the types of data available to Ministry planners and program monitors, data will be produced to be used by the social unit and the community development association for their assessment and decision-making. Training in the utilization of data will be provided.

Evaluation of this project will consist of activities which will look at the project's internal operation and at its overall impact. At the end of each training cycle, the project management group (Egyptian and U.S.) will conduct an analysis of the effectiveness of the training program and make needed adjustments and changes in the curriculum. In the early part of the second year, an evaluation will be made of the progress of the management information system. This will cover *a*) an evaluation of the model record-keeping activity, and *b*) an evaluation of the prospects for installing a Ministry-wide computer based data collection and analysis system. The latter assessment will provide the basis on which to decide if it is considered feasible to proceed with installation of the full management information system or a modified version. A major evaluation of the impact of the project is planned in August of 1980, the results of which will be used to redesign any portion of the project which has not met its objective.

The Ministry of Social Affairs will be responsible for implementation of the project. The Senior Advisor to the Minister for International Activities and for Rehabilitation and Development has been designated as the responsible official. For A.I.D., the responsible officer will be the Assistant General Development Officer, U.S.A.I.D, Cairo, Egypt. Long-term advisory assistance will be provided for training and the management information system. Short-term consultants will be used to help design service components and for evaluation.

Project No.: 263-0020

PROJECT FINANCIAL PLAN
(\$ 000 or LE 000)

Project Inputs	Cumulative Obligations/ Commitments as of September 30, 1977			Future Years Anticipated			Totals		
	AID		GOE LE	AID		GOE LE	AID		GOE LE
	\$	LE*		\$	LE*		\$	LE*	
1. Project Management/ Training	567	108	—	890	126	—	1,457	234	—
2. Training Centers/ Social Units	204	—	1,500	755	—	1,500	959	—	3,000
3. Management Information System	59	9	—	340	—	—	399	9	—
4. Vehicles	96	—	—	—	—	—	96	—	—
5. Contingency	74	12	—	502	29	—	576	41	—
TOTAL	1,000	129	1,500	**2,487	155	1,500	**3,487	284	3,000

* U.S. owned excess LE.

** Includes \$1,084,000 for purchase of LE 757,000.

FIRST AMENDMENT¹ TO GRANT AGREEMENT BETWEEN THE ARAB REPUBLIC OF EGYPT AND THE UNITED STATES OF AMERICA FOR INTEGRATED SOCIAL WORK CENTERS PROJECT²

Dated: March 7, 1978

A.I.D. Project No. 263-0020

FIRST AMENDMENT dated 7 March 1978 to the Grant Agreement dated September 29, 1977, between the ARAB REPUBLIC OF EGYPT ("Grantee") and the UNITED STATES OF AMERICA acting through the AGENCY FOR INTERNATIONAL DEVELOPMENT ("AID") for integrated social work training centers² ("Grant Agreement").

Section 1. The Grant Agreement is amended as follows:

(a) Section 3.1 is amended to read as follows:

"*Section 3.1.* The GRANT. To assist the Grantee to meet the costs of carrying out the Project, A.I.D., pursuant to the Foreign Assistance Act of 1961, as amended, agrees to grant the Grantee under the terms of this Agreement not to exceed two million five hundred thousand United States dollars (\$2,500,000) and two hundred four thousand Egyptian pounds (LE 204,000) ("Grant"). The Grant may be used to finance foreign exchange costs, as defined in section 6.1, and local currency costs, as defined in section 6.2, of goods and services required for the Project, except that, unless the Parties otherwise agree in writing, Local Currency Costs financed under the Grant will not exceed the Egyptian Pound portion of the Grant".

Section 2. This First Amendment shall enter into force when signed by both parties hereto.

Section 3. Except as specifically amended or modified herein, the Grant Agreement shall remain in full force and effect in accordance with all of its terms.

Arab Republic of Egypt:

By: [Signed]
Name: Dr. AMAL OSMAN
Title: Minister of Social Affairs

United States of America:

By: [Signed]
Name: DONALD S. BROWN
Title: Director, U.S.A.I.D.

¹ Came into force on 7 March 1978 by signature, in accordance with section 2.

² See p. 128 of this volume.